AUTODESK

A new way to buy with Autodesk

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We are committed to enhancing your experience to maximize efficiency and satisfaction.



Personalized. Predictable. Streamlined.

Current buying process for subscriptions



We have opportunities to:

Be More Connected

Stay more connected with you and provide personalized experiences tailored to your needs

Simplify and Streamline

Provide a fast, seamless, and secure buying experience.



New buying experience

Enables a connected process



You

Request a quote from your partner.

Partner

Helps you with solution design and configures the quote.

Autodesk Sends the quote to you.

You

Accept the quote and pay Autodesk.

New way to buy, new way to benefit

Fast, secure, and flexible way to buy with Autodesk





Setting the foundation to create more personalized experiences tailored to your needs.



Predictable pricing

Feel confident in a consistent price regardless of how you buy.



Streamlined process

Simplify and expedite your buying and renewal experience with self-serve capabilities.



How it works

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How it all comes together



AUTODESK *Does not reflect the renewal process

Your new experience

How to request a quote

For Flex purchases, start by using the Flex estimator, decide on a token amount and contact an eligible partner.



https://www.autodesk.com/buying/flex/estimator-tool (Token Estimator)

For new subscription purchases and renewals, work with your existing partner or find an eligible partner to request a quote.



https://customersuccess.autodesk.com/partners

Receive Quote

You'll receive an emailed quote from Autodesk and usually have 30 days to accept the quote, but this may vary based on the specified start date.

If you still need to set up Autodesk as a vendor, a link to region-specific vendor forms is included.

Quote details include Flex token quantity, unit price, extended price, and applicable discounts. Price may change at checkout due to VAT/tax.

You can click **Buy** to go to the checkout or on **Review** in account to go to your account homepage.

AUTODESK

Your Autodesk quote is ready

Hi Noelle Ruiz,

The quote you requested (# Q-1064359) is ready for review and expires on June 28, 2024.

This is not an invoice. Do not pay until you place an order.

To order, click Buy and follow the steps to submit. Once submitted, an order confirmation email will be sent, followed by relevant finance and payment documents.

Buy

Review in account

If you have any questions or need further assistance, contact Yasar Stvictor.

Need to set up Autodesk as a vendor? <u>Find region-specific vendor forms</u> and other helpful information.

Quote #Q-1064359Expires on: Jun 28, 2024
Account CSN: 5503924591Customer detailsNoelle Ruiz
noelle@company.comNoelle Ruiz Account
111 McInnis Parkway,
San Rafael, CA 94903-2773
US

Solution provider

Checkout Quote

You will be prompted to sign into your Autodesk account or create one.

Upon sign in, you will be taken to cart checkout, where your information and quote details are automatically populated.

Global payment options include credit or debit card, PayPal, and Pay by Invoice. Additional region-specific payment options may be available. (i.e. Zip)

Pay by invoice is available for eligible businesses with quotes totaling \$1,000 USD or more, allowing you to pay through a net term period.

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⑦ Need help? Q Chat

\$1,360.00 \$0.00

\$1,360.00

Access Subscription

You'll receive an onscreen confirmation and have instant access to your new products.

Click on Access in account to begin assigning users.

New product subscriptions will appear on your Autodesk account home page.

Click on the subscriptions to begin assigning users or begin an install.



Reduce Seats

You can add or reduce seats in your account. Select a subscription to modify.

Click **Reduce** to reduce the number of seats in this subscription.

Reduce by the number of seats desired and click Save Changes.

Example: Your subscription seat count has been reduced from 2 seats to 1 seat. This change will take effect at your next renewal on May 29, 2025.

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Account Custom Instatt Active Trials	(Changes to 1 seats starting May 29, X 2025 You can continue to use 2 seats until May 29, 2025.
Notes User Management ~ By User By Product By Group	AutoCAD LT Subscription ID 71700550033283	
Billing and Orders ~ Subscriptions and Contracts Quotes Invoices and Credit Memos Uccoming Payments	Team Noelle Ruiz - 5202 Term 1 year Renewal date May 29, 2025 Renewal price \$503.50 Price does not include applicable discounts or taxes.	Seats eats starting May 29, 2025 Add seats
order History Payment Methods	Solution provider: Yasar Stvictor	Edit reduced seats
Activity Log Insights Usage Report Usage Notifications (New) Seat Usage	Payment	
Token Usage Balances New O Support and Learning ~	Edit invoice details Pay by invoice	
Support Cases Ask the Assistant Forums 2 Learning and Certification 2 Autodesk University 2	noelle.ruiz@autodesk.com Noelle Ruiz Account 111 McInnis Parkway San Rafael, CA 94903-2773 United States	
Privacy/Cookies Terms of Use Privacy Settings	Manage payers Change payment method	

Add Seats

You can also add seats in your account. Select a subscription to modify.

Click Add seats to add more seats in this subscription.

Specify the number of seats to add and note that this new quote is co-termed with the original subscription.

Example: You have successfully added one new seat to a new subscription and have instant access to them.

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Account					
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Support and Learning Support Cases Ask the Assistant Forums Learning and Certification					
Autodesk University 7					

Change Term Length

You can change subscription term lengths.

Scroll down on the subscription page and click Change Term Length.

A side panel will slide out and you can choose the new subscription term length.

Example: You have successfully switched to a 3-year term length. The renewal price is updated, and the new term length will take effect at next renewal.

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Seats 2 seats \$1,007.00 Reduce Add seats Term 1 year Change

Turn auto-renew on/off

You can turn auto-renew on or off.

Scroll down on the subscription page and click **Cancel renewal** auto-renew.

You will move through a series of screens to ensure you want to proceed.

Auto-renew has now been turned off. However, it can just as easily be turned back on before your renewal date.

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Name Notes Subscriptions and Contracts Papers Subscriptions and Contracts May 28, 2025 Notes Notes Uncoming Payments Solution provider: Yagen Mithods Yagen Solution Subscriptions and Contracts Payments Solution provider: Yasen Structure Notes Notes Notes <td><u></u></td> <td>User Management By User By Product By Group</td> <td>*</td> <td>AutoCAD Subscription ID</td> <td>LT 11700550033283</td> <td></td> <td></td> <td></td>	<u></u>	User Management By User By Product By Group	*	AutoCAD Subscription ID	LT 11700550033283			
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Important Next Steps

Set up Autodesk as a Vendor



Visit our vendor setup page



Download applicable forms



Set up Autodesk as a vendor with your organization's procurement systems



Region-specific vendor forms

North America	~
Europe, Middle East, Africa	~
Australia	~
Japan	~
https://www.autodesk.com/buving/terms-pav	ments#vendor

Is Autodesk already in your system? <u>Sign in</u> to Autodesk Account to access and pay quotes and invoices.

for assistance.

Set up Autodesk as a vendor

Access the resources below to help you set up Autodesk in your organization's procurement system. Have questions? Contact your solution provider or Autodesk sales representative

Resources and reminders



Reference frequently asked questions (FAQs)



Watch the how-to videos to understand what to expect



Set up Autodesk as a vendor





Contact your partner for more information

Personalized. Predictable. Streamlined.

Act today to start experiencing these benefits





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